

2023 SWAE PERFORMANCE EXCELLENCE PROGRAM SCHEDULE

Full detailed schedule of events will be available by March 31, 2023. Site Visits planned 10/30-11/06.

Revised: 02/13/2023

NO.	TASK	START	FINISH	NOTES
		05/01/23	02/23/24	
1	Applicant Intent to Apply	06/01/23	06/01/23	Completed forms are submitted to the SWAE Office.
2	Award Applications Due	07/17/23	07/17/23	Applications have been submitted to the SWAE Office.
3	Examiner Training (Multiple Offerings)	05/01/23	06/23/23	Trained to evaluate Applications based on Baldrige Criteria.
4	Examiner Applications Due	06/30/23	06/30/23	Examiner Application are due to the SWAE Office.
5	Examiner Selection and Team Formation	07/18/23	07/28/23	Examination Teams selected and materials distributed.
6	STAGE 1 - Independent Review	07/31/23	09/14/23	Examiners individually review application against the Criteria.
7	STAGE 2 - Consensus Review	09/15/23	10/13/23	Examiners jointly agree on evaluation and application scores.
8	STAGE 3 - Plan & Conduct Site Visit	10/10/23	11/09/23	Leadership/Employee interviews and document review.
9	STAGE 4 - Edit Feedback Report, Judges Review, Due Diligence	11/08/23	12/08/23	Report reviewed by judges, technical editing, award selection.
10	STAGE 5 - Feedback & Award Notifications	12/04/23	12/18/23	Reports distributed to Applicants and notice of Award selection.
11	Applicant Meetings & Feedback	01/15/24	01/19/24	Discuss Examination Process, Scoring, and Feedback Report.
12	Reward & Recognition	02/05/24	02/23/24	Recognize Award Recipients, Volunteer Examiners.