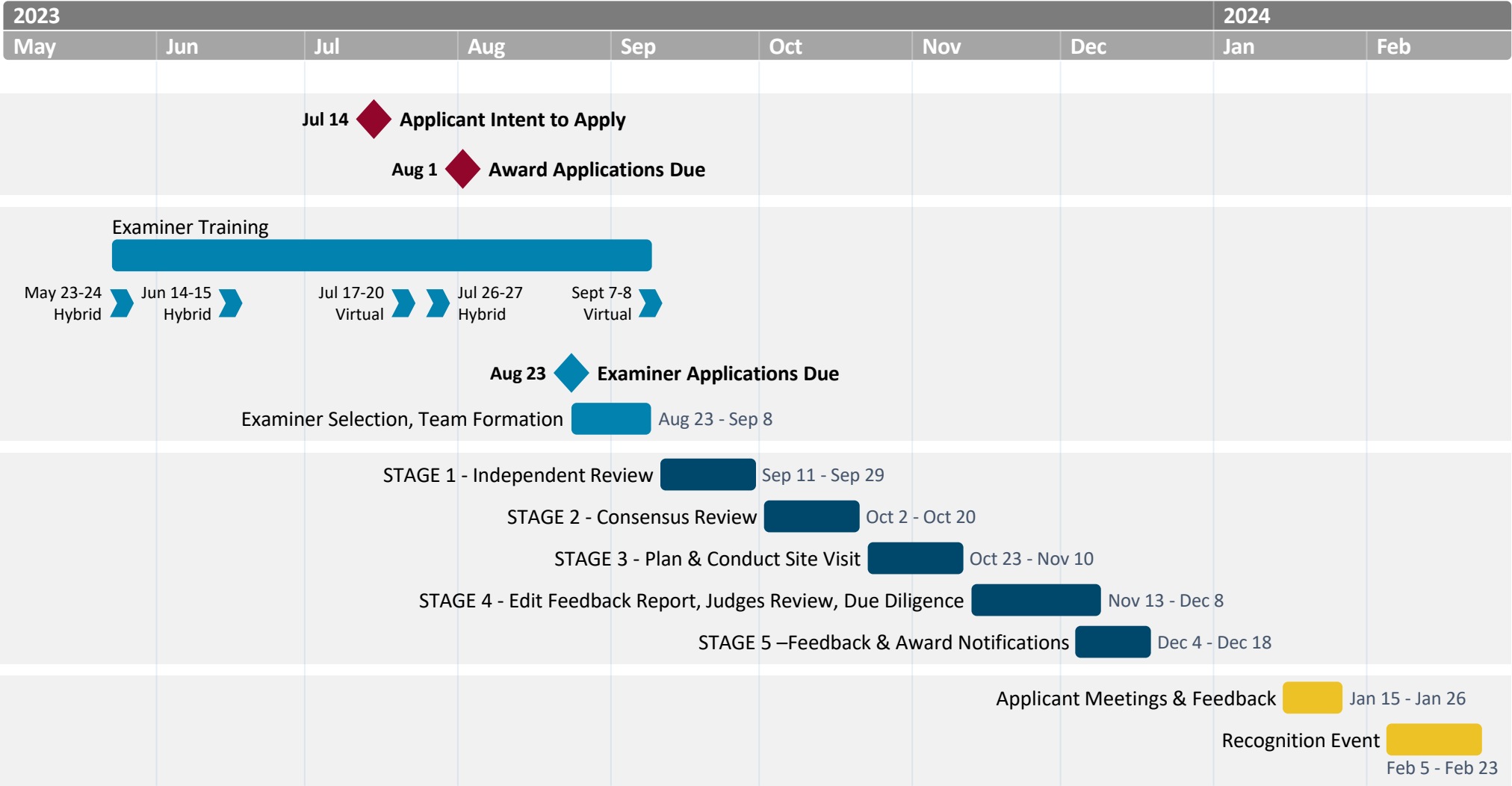




2023 SWAE Performance Excellence Program Schedule

Revised: 02/13/2023



*Site Visits are planned for the week of 11/06.



2023 SWAE Performance Excellence Program Schedule

NO.	TASK	START	FINISH	NOTES
1	Applicant Intent to Apply		07/14/23	Completed forms are submitted to the SWAE Office.
2	Award Applications Due		08/01/23	Applications have been submitted to the SWAE Office.
3	Examiner Training	05/23/23	09/08/23	Trained to evaluate Applications based on Baldrige Criteria.
4	Examiner Applications Due		08/23/23	Examiner Application are due to the SWAE Office.
5	Examiner Selection, Team Formation	07/26/23	08/02/23	Examination Teams selected and materials distributed.
6	STAGE 1 - Independent Review	09/11/23	09/29/23	Examiners individually review application against the Criteria.
7	STAGE 2 - Consensus Review	10/02/23	10/20/23	Examiners jointly agree on evaluation and application scores.
8	STAGE 3 - Plan & Conduct Site Visit	10/23/23	11/10/23	Leadership/Employee interviews and document review. Site Visit: Nov 6-10.
9	STAGE 4 - Edit Feedback Report, Judges Review, Due Diligence	11/13/23	12/08/23	Report reviewed by judges, technical editing, and award selection.
10	STAGE 5 –Feedback & Award Notifications	12/04/23	12/18/23	Reports distributed to Applicants and notice of Award selection.
11	Applicant Meetings & Feedback	01/15/24	01/26/24	Discuss Examination Process, Scoring, and Feedback Report.
12	Recognition Event	02/05/24	02/23/24	Recognize Award Recipients, Volunteer Examiners.